

CAFTCAD

**Movie
Wardrobe
SALE**

Saturday

October 15, 2011

9 am to 5 pm

mws@caftcad.com

www.caftcad.com



Saturday, October 15th, 2011
From 9am – 5pm

VENDOR SALE FAQ'S

What can I sell?

Anything wardrobe related including clothing, samples, end of season stock, accessories, jewellery, shoes, bags, kit items, wardrobe supplies. Fabric, notions, custom designed clothing, hats etc. personal items can be sold in conjunction with wardrobe, but we would like to avoid a booth completely stocked with your garage sale items.

Is there going to be electricity available for my booth?

There is limited electricity available in the space. If you are in critical need of electricity, please bring extension cords (50 ft. min) in order to connect. We cannot guarantee electricity to every vendor. Please indicate any special electrical needs either with application or an email. We will endeavor to address your needs.

Why is there an entrance fee?

CAFTCAD is a non-profit, volunteer organization, which relies on its initiatives for fund-raising. We are taking out liability insurance for the event, which is a substantial amount. Door fees will help to cover expenses.

Why the split in pricing?

As a member of CAFTCAD, you will be able to save on all aspects of costs with any event we hold. Non-members pay the standard 'retail' costs for their space and fixtures.

Can I use my own racks?

Yes, you can certainly use your own racks, tables & chairs or for your convenience we can provide these to you at a small rental fee.

Will there be security at the show?

The space will be open during listed set up/ tear down hours, with security staff on hand. The space will be locked by studio security any other time with no access.

Are there any other hidden costs?

No, there are no further payments after you have paid for space and rental items. There will be no 'cut' of your earnings.

We hope this answers some of the question you may have. Anything else? Email us at mws@caftcad.com



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SALE CONDITIONS

Dear Vendor,

Thank you for your interest in being a vendor at our upcoming sale. Please read the following document of fees & guidelines and fill out an application.

Fees:

1. Booth fees are set within the accompanied application. This fee is for the bare space only. Please select the size you need.
2. Tables, chairs and racks will be rented separately. See attached application. Please ensure you have ordered sufficiently, as there will be no extras available on the day.
3. Vendors are to collect and pay their own sales tax.
4. Payments can be made by cash, credit card or cheque and are due in advance of the event date. Cheques should be made out to 'CAFTCAD'.
5. There are no refunds once your application has been accepted.

Guidelines / Policies:

1. Applications are accepted on a first come, first served basis
2. Deadline for booth applications is **Friday, October 7th** at noon. You will be notified as soon as your application has been accepted.
3. CAFTCAD reserves the right to deny any application for any reason. Any monies will be returned to you in this event.
4. You may begin set up no earlier than 3PM till 8PM on Friday, October 14th/II. Vendor access only will commence at 8AM on Saturday. All booths must be ready to go at 9AM.
5. Booths must be manned at all times during the sale. The safety of your items is your responsibility. CAFTCAD has no insurance to cover theft or damage; therefore, each vendor accepts his or her own responsibility for loss.
6. Booths should be kept neat and orderly at all times. It is proven that an attractive booth means more money in your pocket.
7. Booth tear down will commence at closing. The space must be vacated of all personal items by 8PM sharp on Saturday October 15th. Please ensure you have ample labour to ensure an efficient and timely wrap out.
8. A late fee of \$100.00 will be levied for any vendor not vacated by the above teardown deadline time.
9. Vendor is responsible for his/her own garbage disposal at the end of the day and must leave the space empty of all unwanted items or trash.
10. All rented items shall be returned in the same condition as they were rented, any damages are the responsibility of the renter.

Thank you for participating and we hope you have a successful sale! **CAFTCAD**



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A VENDOR APPLICATION FORM

Contact: First & Last _____ Company Name _____

Address _____

City _____ Province _____ Postal code _____

Tel: _____ Cell: _____ Fax: _____

Email: _____ Website: _____

B What kind of goods will you be selling? Please be as specific as possible.

New Goods Used Goods designer contemporary vintage product/service

C Show Identification: How many ID's do you require for yourself and staff? _____

Would you like free promotional material to advertise the show? Qty? flyers _____ poster _____ email flyer _____

D Booths & Additional Equipment Member Membership # _____

Early Bird Rate -Until Sept. 23th			Regular Rate: After Sept. 15th				Additional Equipment				
SIZE	Member Price	Non Member Price	Member Price	Non Member Price	Qty	Total	Description	Price	Qty	Total	
<input type="checkbox"/> 5 x 10	\$ 50.00	\$ 100.00	\$ 65.00	\$ 130.00			Chairs	\$ 6.00			
<input type="checkbox"/> 10 x 10	\$ 70.00	\$ 140.00	\$ 85.00	\$ 170.00			Fold out tables	\$ 15.00			
<input type="checkbox"/> 10 x 15	\$ 110.00	\$ 220.00	\$ 125.00	\$ 250.00			Racks	\$ 12.00			
							Change tent (4X4)	\$ 50.00			
BOOTH TOTAL		\$	BOOTH TOTAL		\$	EQUIPMENT TOTAL				\$	
										GRAND TOTAL	\$

E Payment type: Cash Cheque Please charge my: Visa M.C.

Name on card _____ Card number _____ Exp. date _____ Security code on back _____

Signature _____

F CAFTCAD will not be responsible for personal injury, theft or damage to any display or merchandise.
By signing this application I have read, understand, and agree to the Sale conditions stated therein.

Signature _____ **Date** _____



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